Job Opening: Membership Organizer

California Coalition for Women Prisoners (CCWP)
100% position

CCWP is a grassroots social justice organization, with members inside and outside prison, that challenges the institutional violence imposed on women, transgender people, and communities of color by the prison industrial complex (PIC).

We are looking for a passionate, formerly incarcerated person who is committed to supporting the growth and development of incarcerated and formerly incarcerated people as skilled advocates to change abusive conditions inside the prisons, promote decarceration and dismantle/abolish the prison industrial complex, prioritizing the values of racial and gender justice. The Membership Organizer will work to strengthen and improve engagement of all CCWP members, but prioritizing the needs of formerly incarcerated members.

The position will be preferably based in the Bay Area but anyone living in California welcome to apply. While CCWP has a small office in Oakland, CA, this position will be mostly remote.

We are looking for someone who shares:

● Excitement about growing CCWP’s membership base and expanding its organizing capacity and leadership.
● Support for CCWP’s mission, goals and programs.
● Commitment to growing the potential of formerly incarcerated women, trans and GNC people as engaged, skilled, fierce advocates.
● Interest in working in a small, grassroots, non-hierarchical organization.

Responsibilities include:

● Member recruitment and orientation, one-on-one engagement, organizing training and leadership development, political education, and conflict and accountability mediation.
● The Membership Organizer will help coordinate and organize monthly member meetings, orientations, and relevant trainings for membership overall.
● The Membership Organizer will support the Fire Outside group in order to increase its capacity, determine needs for training and support, develop resources to address these needs, and build out the Spitfire Speakers’ Bureau, a team of formerly incarcerated members who educate the general public about the realities of life inside prison and the challenges of reentry. The Fire Outside is a new monthly support group for CCWP’s formerly incarcerated community to connect and care collectively.
● The Membership Organizer will promote the development of formerly incarcerated members as advocates who conduct legal visits at the women’s prisons.

Qualifications:

● Prior experience with outreach and engaging with incarcerated and formerly incarcerated people within an organizational setting.
● Must demonstrate strong problem solving skills and an ability to work effectively with diverse populations.
● Commitment to collective methods of teaching and training as well as ability to communicate on a one-on-one basis.
● Interest in program innovation and ability to work independently.
● Strong organizational and communication skills (verbal and written).
● Solid computer skills.
● Comfortable with collective, non-hierarchical organizational structure and a large degree of autonomy in structuring day-to-day work.
● Accountability and reliability when working as part of a team.

Work Hours & Compensation Range

The Membership Organizer position is a full-time, salaried position. The salary for this position is between $65,000-$70,000 depending on experience with full medical, dental, and vision benefits.

To Apply:

Please email your resume and cover letter to ccwp.hiring@gmail.com by February 21st.